

ISS Safety Ltd. LOCKOUT/TAGOUT PROCEDURE QUESTIONNAIRE

The Aim of this Questionnaire is to Identify Immediate Gaps and Compliance Risks in LOTO Procedures, Plans, and Programs.

Completing this questionnaire will reveal knowledge gaps in LOTO. If, after reading, you are concerned about your LOTO procedures, plans, or program, schedule a LOTO gap assessment with ISS Safety using the contact information on the bottom of this sheet.

Do you know who is responsible for isolating machinery safely?

Notes:



Are employees confident in what they are expected to do in order to carry out a LOTO procedure?

Notes:



Does everybody understand when LOTO must be used?

Notes:



Do people recognise what a hazardous energy source is?

Notes:



Do staff understand the post-LOTO, pre-work procedures?

Notes:



Are LOTO devices available and easy to locate? And do staff know how these operate?

Notes:



Are LOTO procedures tracked throughout the work being completed?

Notes:



Is the same approach followed every procedure and on every shift?

Notes:



Are your LOTO procedures reviewed?

Notes:



Are employees trained in LOTO, and could they demonstrate this process?

Notes:



After completing the questionnaire, complete your LOTO procedure score:

Tick = 1

Unsure = 2

Cross = 3

10 = Ok Grasp of LOTO

11-20 = LOTO Gaps to be Filled

21-30 = Assistance Needed